

Gila County Community Development Division
Planning & Zoning Department

1400 E. Ash Street, Globe, AZ 85501
928-425-3231 EXT 8514 or 8516, FAX 928-425-0829

or

714 S. Beeline Highway, Suite 200, Payson, AZ 85541
928-474-9276, FAX 928-474-0802

MOBILE HOME OR RV PARK DEVELOPMENT APPLICATION

Date_____ File No._____
Applicant Name_____ Phone No._____
Mailing Address_____
Signature_____ Date_____

Owners Name_____ Phone No._____
Mailing Address_____
Signature_____ Date_____

(If the applicant is not the owner of the subject property, the owner must sign the application authorizing the applicant to apply.)

Property Address_____
Tax Assessor Parcel No._____
Legal Description_____
Current Zoning_____
Current Use of Property_____

SITE PLAN and OVERALL CONCEPTUAL PLAN (see attached sheet for requirements) must be submitted with the application, along with a reproducible 8½" x 11" reductions of all plans.

Information must be completed and accurate. Include all required information as outlined on the attached instruction sheets.

FEE: \$500 PLUS \$5 PER LOT/SPACE AND TRACT.

FOR OFFICE USE ONLY

Fee received: Check_____ Cash_____ Date_____
PZC Hearing Date_____ Action_____
If denied and appealed, BOS Hearing Date:_____
BOS Action_____

File: MHRVDEVAPP.2003

Gila County Mobile Home and RV Park Developments
Site Plan Submittal Requirements

Name and File No. _____

Tax Assessor Parcel No. _____

Note: It is recommended that a concept plan be submitted to the Development Office for review prior to preparing an engineered site plan.

General Submittal Requirements:

- _____ Rezoning application submitted if applicable
- _____ Site plan application and fee
- _____ Submit 2 blueprint copies of engineered site plans
- _____ Transmittal sheets verifying that a copy of the site plan has been submitted to the Utility Companies, USFS and ADOT (If applicable)
- _____ Copy of ADEQ approval for the construction of water and waste water systems submitted
- _____ Agreement to serve by a properly franchised water company
- _____ Statement signed by owner that park will be served by owners well, with water included as part of space rent
- _____ Copies of letter of "intent to serve" form utility companies
- _____ Floodplain status report submitted

Site Plan Requirements:

Site plans submitted for Planning & Zoning Commission approval must be prepared by a registered surveyor or engineer, and shall include all of the following information.

- _____ Name of development & location by Section, Township and Range
- _____ Name, address and phone number of owners
- _____ Surveyor's or engineer's seal, address, phone number and preparation date
- _____ General vicinity map showing access, with roads & towns identified
- _____ 24"x36" maximum paper size
- _____ Scale (minimum 100ft. per inch or larger) and North point
- _____ Boundaries clearly shown, with dimensions and bearings
- _____ Location, size and specification of existing or proposed buildings and improvements, such as water wells, tanks, utilities, septic tanks, leach lines, sewage treatment plants, office, laundries, restrooms, swimming pools, playgrounds, etc.
- _____ Location, dimensions and names of existing and proposed roads and access and utility easements including recording information for existing roads and easements and connection with off-site roads. Adequate legal access is required, and RV parks located in a floodway area must have an emergency evacuation plan
- _____ Delineate any floodplain area, together with elevation. Indicate any floodway within the development
- _____ Show typical Mobile Home or RV space, with setbacks in accordance with Trailer District regulations; show maximum home size
- _____ Names of utility companies serving the site

- _____ Location of screened trash collection stations, one per 10 spaces
- _____ Designate parking spaces, in accordance to Trailer District requirements
- _____ Location and description of walls and or fences as required in the Trailer District
- _____ Road and utility line trenching details

Placement of the following notes must appear on the site plan:

- *Development and use of this site will conform to all applicable codes, ordinances, and permit requirements
- *All interior vehicular rights-of-way will remain private and will be maintained by the property owners

Comments/Notes: _____

